



UNIVERSITY OF THE PUNJAB
Associate Degree in Commerce / B.Com. Part – I
2nd Annual – 2020 & Annual – 2021

Roll No.
Time: 3 Hrs. Marks: 100

Subject: Functional English Paper: BC-305

NOTE: Attempt any FIVE questions in all. Selecting THREE questions from Section A and TWO questions from Section B. All questions carry equal marks. Over attempt will be ignored altogether.

SECTION – A

Q # 1: (a) Give short answers with examples. (10)

Emphatic Pronouns Abstract Noun Neuter Gender
Adjective of Quality Adverb of Manner

(b) Change the following into negative sentences. (10)

- i. She will have completed her project.
- ii. People are rigging the elections.
- iii. It rained yesterday.
- iv. One must do one's duty.
- v. The referee blows the whistle.

Q # 2: (a) Change the number. (5)

Box Piano Man Goose Crisis

(b) Change the gender. (5)

Gander Host King Wizard Sir

(c) Change into verbs. (5)

Ignorance Movement Knowledge Departure Choice

(d) Change into abstract nouns. (5)

Boy Harsh Poor Die Discover

Q # 3: (a) Insert an appropriate article in each blank. (5)

- i. We purchase _____ best merchandise.
- ii. He is _____ noble man.
- iii. _____ book on the table is mine.
- iv. He wrote _____ elegy.
- v. I read _____ eulogy.

(b) Insert appropriate prepositions. (5)

- i. You should not be addicted _____ gambling.
- ii. Smoking is bad _____ health.
- iii. She breaks _____ wild animals.
- iv. I am good _____ Mathematics.
- v. The car broke _____ on the way.

(c) Bring one word for each expression. (5)

- i. One who cannot hear
- ii. He who cannot read or write
- iii. A place where dogs are kept
- iv. Animals that eat plants
- v. The science of animals

(d) Correct the verbs in parentheses. (5)

- i. She (recite) the Holy Quran daily.
- ii. It (rain) cats and dogs yesterday.
- iii. Who has (answer) all the questions?
- iv. Barking dogs seldom (bites).
- v. I (play) football for forty minutes.

Q # 4: (a) Choose the right option.

(10)

- i. They _____ in rain. (bath, bathe)
- ii. He saw a _____ in the zoo. (dear, deer)
- iii. Do not _____ of your talent. (boost, boast)
- iv. He purchased some items of _____. (furnitures, furniture)
- v. What is your _____ of income? (means, mean)
- vi. I am _____ well. (quiet, quite)
- vii. He will _____ a cake. (back, bake)
- viii. He took _____ to accommodate us. (pain, pains)
- ix. He works in an _____ factory. (ordnance, ordinance)
- x. This dress is _____. (economical, economic)

(b) Make superlatives.

(10)

Light	Logical	Little	Playful	Rich
Out	Merciful	Cold	Late	Thin

Q # 5: (a) Change the voice.

(10)

- i. He does not tell a lie.
- ii. They told me sensational stories.
- iii. Is she calling us?
- iv. Do not flatter anyone.
- v. Have you won the match?

(b) Change the narration.

(10)

- i. He said, "I do not work hard."
- ii. She says, "I have read the novel."
- iii. He said, "I need some milk to make ice cream."
- iv. She said to him, "Can you solve this riddle?"
- v. He said to his friends, "Let us contribute for the flood-victims."

SECTION - B

Q # 6: Define precis. Write the rules of precis writing.

(20)

Q # 7: Read the following passage carefully and answer the questions below the passage.

Every country must have a government of some sort or life would be impossible. The primary duties of a government are to protect the life and property of citizens in a just and orderly way through the law courts, to defend the country from foreign foes and to maintain roads and highways. Besides these many governments maintain and direct education and provide hospitals for the sick. All these great public duties need money. An army and a navy have to be kept up; the police force and judges to be paid, schools to be provided and teachers to be supported. Health officers and engineers have to be employed. Now, where is all the money needed to come from? The question is answered by another. For whose benefits are all these services maintained? The answer is for the public. Therefore, it is only right that the public, the individual citizens of the country, should contribute the money, for the money they give, comes back to them in the form of public benefits which all enjoy.

QUESTIONS:

- i. What are the primary duties of a government? **(3)**
- ii. For whose benefit are all the services maintained? **(3)**
- iii. In the light of the passage, what is a welfare state? **(3)**
- iv. Make a precis of the passage and entitle it. **(11)**

Q # 8: Write an essay on one of the following topics.

(20)

- i. Smuggling
- ii. Child Labour
- iii. Merits and Demerits of Social Media
- iv. The Impact of Corona on Education