



UNIVERSITY OF THE PUNJAB

PART-I: 2nd Annual – 2018

Examination: B. Com.

Roll No.

Subject: Functional English
PAPER: BC-305

TIME ALLOWED: 3 Hrs.
MAX. MARKS: 100

NOTE: Attempt any FIVE questions in all. Selecting THREE question from Section A and TWO Questions from Section B. All questions carry equal marks. Over attempt will be ignored altogether. Do NOT start the next / new question, until/unless the present / running question, with all its parts, is complete. In case of this violation the candidate will suffer much loss.

SECTION A

Q-1: a) Define with examples: (10)

- i) Vowel ii) Participle iii) Adverb of Frequency
iv) Nominative Case v) Auxiliary verb

b) Do as directed: (10)

- i) My watch keeps good time. (Change into Negative)
ii) Take care of your belongings. (Mood)
iii) The English is difficult to learn. (Correct it)
iv) He presents an important document in the meeting. (Change into Past Tense)
v) Wealthy (Give 2nd and 3rd Degrees)

Q-2: a) Change the Numbers: (5)

- i) wolf ii) pony iii) Brush iv) goose v) analysis

b) Change Genders: (5)

- i) poet ii) tiger iii) Drake iv) hen v) bullock

c) Transform into Abstract Nouns: (5)

- i) poet ii) judge iii) honest iv) deep v) succeed

d) Give Synonyms: (5)

- i) scorn ii) sentiment iii) value iv) vigorous v) suggest

Q-3: a) Insert Articles: (5)

- i) He is ----- honor to this profession.
ii) ----- pen that you gave me is ----- very good one.
iii) Here is ----- book that you lent me.
iv) The Indus is ----- longest river.

b) Use appropriate Prepositions: (5)

- i) Early rising is beneficial ----- health.
ii) Only Graduates are eligible ----- the post.
iii) I often find him absorbed ----- the thoughts.
iv) The restaurant is adjacent ----- the tower.
v) You need not to be afraid ----- being late.

c) Use appropriate Verb forms: (5)

- i) We do not like (go) to the movies.
ii) The rat (kill) by the dog.
iii) He just (go) out when we called at his house.
iv) I never (forget) what they have told me.
v) The children (finish) their homework.

d) Give One Word Substitute: (5)

- i) The use of silent gestures and facial expressions _____
ii) Speaking in one language _____
iii) Speaking in several language _____
iv). Movement from one place to the other _____
v) Loss of memory-----

P.T.O.

Q-4: a) Change Narration:**(10)**

- i) She said, "How brilliant you are!"
- ii) He says, "I am unwell."
- iii) She says, "I am writing a novel."
- iv) He said to me, "Let me do my work."
- v) He said, "Dear father! Pardon me this time please".

b) Change Voice:**(10)**

- i) He did not sing a song.
- ii) His subordinates accused him of various offences.
- iii) He learnt a lesson.
- iv) Why should I be suspected by you?
- v) She may buy a new car very.

Q-5: a) Use right options:**(10)**

- i) _____ makes a man perfect. (practice, practise)
- ii) _____ areas are more populous than rural areas. (urban, urbane)
- iii) The _____ of our president is five years. (tenure, tenor)
- iv) She is _____ in Mathematics. (weak, week)
- v) Your essay is _____ (verbal, verbose)
- vi) The earth is not _____ [stationary, stationery]
- vii) _____ of our army is very high. [moral, morale]
- viii) She is still _____ her dead husband. [morning, mourning]
- ix) She was _____ alone. [quiet, quite]
- x) The _____ of the sun burnt her skin. [rays, raise]

b) Use the Idiomatic Phrase in Sentences:**(10)**

- i) to catch a straw
- ii) to get rid of
- iii) at daggers drawn
- iv) an apple of one's eyes
- v) a rainy day

SECTION B**Q-6: What is a Précis? Write down its rules.****(5+15)****Q-7: Read the Passage given below and answer the Questions given at the end:**

Psychology is the study of human behavior of how people behave and why they behave in just the way they do. Its chief purpose is to know more about human nature and human activity. In the past psychology was defined as the science of soul or mind but it is not possible to have any direct knowledge of the soul of mind. Whole behavior is objective and can be observed, both soul and mind are just assumptions, and even if we agree that they are justifiable assumptions, they cannot be observed and are not a proper object of scientific study. Later psychology was defined as the science of consciousness or conscious experience, but nobody has been able to say what makes us conscious of things and people around us, and in any case there are a number of things an individual does without being aware of them. Many people bite their nails or move their heads and are surprised when their attention is drawn to these acts. They perform them unconsciously. Besides anybody's experiences his own private and personal world into which others cannot enter. It is known directly only to him who has that experience. But a person's behavior is open to everybody to observe, it can be directly studied and it is better to confine the study of psychology to behavior alone, to those activities of the individual which can be observed, compared and analyzed by all. It is a systematic study of all that man does in response to his world of things and persons.

Answer the following questions:

- i) How is psychology defined? **(3)**
- ii) How did people define psychology later? **(3)**
- iii) Can a person's behavior be observed directly? If so how? **(3)**
- iv) Make a Précis of the Passage with a suitable title. **(8+3)**

Q-8: Write an Essay on any ONE of the following:**(20)**

- i) Importance of technical education
- ii) Corruption and Accountability
- iii) Man lives in deeds not in years
- iv) My Aim in Life